

2020-21 Chromebook Parent/Student Contract



A. General Precautions

1. The Chromebooks are school property and all users will follow the signed Internet Agreement and the St. Francis Xavier School Electronic Device Policy. The Electronic Device Policy is located on our school's website, www.xavier.pvt.k12.ia.us/students.
2. The Chromebooks will be used for educational purposes. **Using the Chromebook to access inappropriate or unapproved websites will result in the loss of Chromebook privileges.**
3. The Chromebook must remain free of any writing, drawing, stickers, or labels that are not the property of the St. Francis Xavier School. Please do not remove any labels or stickers from the Chromebooks.

B. Carrying the Chromebook

1. Chromebooks should always be carried with the lid closed.
2. Never swing or carry your Chromebook by the lid of the computer.
3. The Chromebook must be transported to and from school in an approved carrying case. It must be returned to school the next day, so it is available for classroom use.

C. Chromebook Care

1. Do not lean on the top of the Chromebook.
2. Do not place anything near the Chromebook that could put pressure on the screen.
3. Do not place anything sharp on the screen of the Chromebook.
4. Keep all food and liquids away from the Chromebook.
5. Cords and cables must be inserted and removed carefully into the Chromebook to prevent damage.

D. Saving

1. Since the Chromebook uses Google tools that are continuously saved while connected to WiFi, students should not have to back up their work. Sharing documents/presentations with teachers is however, strongly encouraged. Anything saved to the Chromebook's hard drive could be deleted by school personnel.

E. Home Internet Access

1. Students will have access to home and/or public wireless networks while using the Chromebook outside of school. **Please monitor your child's internet use when your child is at home.**

By signing and dating this form you and the student understand that he/she is responsible for returning the Chromebook to school in the same condition that it was checked out on the next school day. You will be responsible for any damage or misuse of the Chromebook or charging cord.

Parent/Guardian Signature

Date

Student Signature

Date